

## WORLINGWORTH PARISH COUNCIL

### ***All Councillors are reminded of their obligations under the Code of Conduct Regulations.***

Minutes of the Extraordinary Meeting held on 21st September 2016 at the Community Centre.

Attendance Brian Smallcombe (Chair) (BS) Jackie Quinton (JQ) Juliet Pierce (JP)  
Janette Robinson (JR) Richard Quinton (RQ)

Parishioners present at the meeting: 3

#### WPC 16-05-01 Apologies for Absence

Carol Garrett (CG) and Karen Osborn (KO) offered apologies due to work commitments. Deborah Scaife (DS) and Peter Brash (PB) offered apologies due holiday commitments. The Council accepted.

#### WPC 16-05-02 Declaration of Interests

There were no declarations of interest.

#### WPC 16-05-03 This meeting was called to allow time for discussion relating to planning matters

##### 3. a) To review the current Planning Policy for Worlingworth Parish Council

Following review it was agreed that the policy would continue to stand without amendment, although all councillors are reminded of the need to respond, even if there is no comment to be given.

##### b) To discuss the draft document prepared after the July 2016 meeting regarding "The Principles to Guide Discussions on Planning"

The draft proposal circulated by JP was discussed. It was agreed that some wording needed to be amended and JP will bring the revised document to the main November Parish Council meeting for further discussion.

JP had a copy of the 2006 Parish Plan, which was passed to the Clerk who will scan and circulate to all councillors. The Parish Plan had been reviewed in 2014 when discussions took place about setting up a Neighbourhood Plan, but this had been decided against.

It was agreed that the Parish Council needed to foster closer links with the Planning Department at the District Council. BS proposed arranging a meeting to discuss the Parish Council's views on development within the village, JR seconded and **IT WAS SO RESOLVED**. JR, JP and KO all offered to attend. The Clerk will make contact with the Planning Department and make arrangements to meet.

##### c) To discuss the proposed developments which have been raised at recent Parish Council meetings, but are yet to go to public consultation and formal application, to ensure that all council members are fully apprised of the situation.

The correspondence that has passed between the Parish Council and the developer in the spirit of informal early engagement was reviewed. It was noted that the proposal has changed quite considerably and in a disappointing way since the first meeting. A lot of council time has been taken up by the developer and this must be curtailed in future meetings. The proposed public consultation has yet to be arranged and until a formal planning application is lodged the Parish Council is not in a position to pass official comment. JP proposed that the Parish Council makes no further comment until the formal application is received, RQ seconded and **IT WAS SO RESOLVED**.

WPC 16-05-04.

Updates on planning applications submitted since the last meeting of the Parish Council:

- Application 2584/16 – Erection of single storey side extension at The Haven, Mill Road – granted
- Application 2765/16 – Change of use of agricultural land to residential curtilage and erection of cart lodge at Yew Tree Farm Building – granted
- Applications 2808/16 & 2810/16 – Reconstruction work at The Swan – granted
- Application 2870/16 – Notification of Prior Approval for a proposed Change of Use of Agricultural building at Brick Barn, Moss Farm – refused
- Application 2906/16 – Erection of 1 no. detached bungalow and garage at Maisie's Meadow – the Council offered no comment.
- Application 3163/16 – Erection of first floor balcony on rear elevation of building at 2 Laburnam Close – the Council offered no comment.
- Applications 3252/1 & 3253/16 – Alteration and extension to two farm workers cottages to create two dwellings at Moss Farm, Water Lane – the Council offered no comment.
- Application 3482/16 – Prior notification of proposed development by telecommunications code systems operators to install 15m high lattice tower to support 3 no. antennas and 2 no. 600mm dishes and the installation of 2 no. equipment cabinets at L E Tuckwell Ltd, Shop Street – the Council offered support for the scheme, but asked that the applicant ensure that the mast is as far away as is practicably possible from residential properties.
- Application 3581/16 – Change of use of agricultural land to gardens at Moss Farm, Bedfield Road – the Council offered no comment.

There being no further business requiring the attention of the Parish Council, the extraordinary meeting regarding planning matters was closed at 7.40 pm.

Sarah Clare  
Parish Clerk

Brian Smallcombe  
Chair