



**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD AT THE COMMUNITY CENTRE
WEDNESDAY 20th SEPTEMBER 2023 at 7.30pm**

*The Council, members of the public and press may record/film/photograph
or broadcast this meeting when the public and press are not lawfully excluded.*

Members of the public are welcome at this meeting – see item 3 on agenda

1. Apologies for Absence

2. Declaration of Interests. *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

3. Public Forum *At the discretion of the Chairman, members of the public are invited to ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

4. Updates from County & District Councillor

5. Minutes of previous meeting. *To resolve that the minutes of the Parish Council Meeting held on Wednesday 16th August 2023 be signed as a correct record.*

6. Matters arising and Action Points

7. Planning:

- a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) DC/23/03888 – Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town & Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q – Conversion of building to form 1 no. dwellinghouse.. Agricultural Building at Newtown Meadow, Newtown, Fingal Street, IP13 7HR
- b. *To consider any planning applications that have been submitted since agenda published.*
- c. *Updates and outcomes on previous planning applications: None*

8. Parish Council Activities & Projects

- a. *Tree Warden's Report*
- b. *Update on Noticeboard Installation*
- c. *Final Preparations for Village Walking Day*
- d. *Christmas Tractor Run – Update*
- e. *Consideration of quote to place Roadside Planters into final positions.*
- f. *Consideration of plants to fill Roadside Planters*
- g. *Consideration of quote to print large laminated versions of the Worlingworth Wayfinder for display*
- h. *Concerns about the maintenance of the pond at The Cross and the landowner's riparian duties not being fulfilled.*
- i. *Further consideration of whether to apply for Pride in Your Place funding*
- j. *Storage for Parish Council equipment, including consideration of purchasing a lock for use on existing cabins.*
- k. *Consideration of purchasing a stab kit to improve first aid provision at the Community Centre.*
- l. *Review of Emergency Plan*
- m. *To consider the adequacy of the Parish Council Insurance Policy in order to renew cover*
- n. *To consider and review the Council's Risk Assessment*
- o. *Policy Reviews:*
 - i) *Performance Improvement Policy & Procedure*
 - ii) *Privacy Notice*

9. Finance

- a. *To review the Financial Statement for the month*
- b. *To receive External Auditors Report.*
- c. *To consider and review Internal Financial Control Statement*
- d. *To agree payments as detailed on Payment Schedule*

10. Feedback from External Meetings

- a. *Community Centre Committee Meeting*

11. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*