

**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD ON WEDNESDAY 19th SEPTEMBER 2018
IN WORLINGWORTH COMMUNITY CENTRE AT 7.30 PM
*Members of the public are welcome at this meeting***

Questions, comments or representations from members of the public will be heard at the beginning of the meeting and will be restricted to no more than 5 minutes per contribution.

1. **Update from County and District Councillor**
2. **Apologies for Absence**
3. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
4. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on 18th July 2018 and the minutes of the Extraordinary Parish Council Meeting held on 8th August 2018 be signed as correct records.*
5. **Matters arising and Action Points**
6. **Parish Council Activities**
 - a. *To consider co-option to fill vacancies on Council*
 - b. *Tree Warden report and actions*
 - c. *Update on Kissing Gate Installation and Application to Locality Fund*
 - d. *The Swan Inn and proposal from developers*
 - e. *Autumn Tidy & Walking Day Preparations*
 - f. *Defibrillator & Emergency Plan Launch*
 - g. *Adoption of Collated Standing Orders & Policies*
 - h. *How Can Data from VAS be used to reduce speeding in the village*
 - i. *Consideration of a shared PCSO for Worlingworth*
 - j. *Grit Bins for Worlingworth*
 - k. *Managing Public at meetings*
 - l. *Conduct of Councillors*
 - m. *Next Door App – and other ways of communication*
 - n. *Appointing a planning sub-committee*
 - o. *Budgeting – forward planning*
7. **Planning**
 - a. *To consider planning applications that have been submitted since the last meeting:*
 - *DC/18/03823 Creation of all-weather surface for horses within paddock at Carters Farm, Water Lane*
 - b. *Outcomes on previous planning applications*
 - *DC/18/02567 – 3 Jessop Close, IP13 7GX – Change of use of amenity land to garden use. Granted*
 - *DC/18/02799 & DC/18/02795 – The White Cottage, Shop Street – variation to vehicular access – Granted*
 - *DC/18/03321 Proposal: Outline Planning Application (all matters reserved). Land adjacent to Rose Villa, Shop Street, Worlingworth – Awaiting Decision*
 - *DC/18/03469 Notification for Prior Approval Application for a Proposed Change of Use of Agricultural Building to 2 Dwellinghouses. Moss Farm Barn, Moss Farm, Tannington Road, Worlingworth – Awaiting Decision*
8. **Finance**
 - a. *To review the Financial Statement for the month*
 - b. *To accept External Audit 2018*
 - c. *To agree payments as detailed:*
 - *Clerk's salary & expenses*
 - *Leiston Press – Emergency plan flyers*
 - *Community Action Suffolk – Council Insurance*
 - *PKF Littlejohn LLP – External Auditors*
 - *Tree Warden costs for replacement trees*
 - d. *To consider applications for funding as received:*
 - *Contribution towards grass-cutting at St Mary's Church*
 - *Suffolk Accident Rescue Service*
9. **Feedback from External Meetings & Additional Reports,**

Police Reports are no longer being issued, instead please visit <https://www.police.uk/shape/k3Cjln/> where outcomes for reported crimes and contact information for your local policing team can be found.
10. **Matters to be brought to the attention of the Council**
11. **Items for November Agenda**
 - *Jubilee Cup*