

**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL  
TO BE HELD ON WEDNESDAY 16th MAY 2018  
IN WORLINGWORTH COMMUNITY CENTRE AT 7.30 PM  
*Members of the public are welcome at this meeting***

Questions, comments or representations from members of the public will be heard at the beginning of the meeting and will be restricted to no more than 5 minutes per contribution.

1. **Appointment of Chairman and Deputy Chairman**
2. **Update from County and District Councillor**
3. **Apologies for Absence**
4. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
5. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on 21<sup>st</sup> March 2018 and the minutes of the Extraordinary Parish Council Meeting held on 4<sup>th</sup> April 2018 be signed as correct records.*
6. **Matters arising and Action Points**
7. **Parish Council Activities**
  - a. *To consider co-option to fill vacancies on Council*
  - b. *Re-adoption of collated Standing Orders & Policies*
  - c. *Logo – to discuss a Code of Practice for use*
  - d. *Worlingworth Survey – Strategy Report from Sub-Committee*
  - e. *Public Access Defibrillator – to consider proposal as submitted to Council*
  - f. *Emergency Plan Report*
  - g. *GDPR update*
  - h. *Street Naming Concerns*
  - i. *Way forward for Parish Council Display Boards & Worlingworth Celebrates picture montage*
  - j. *Police Crime Report Update*
8. **Planning**
  - a. *To consider planning applications that have been submitted since the last meeting:*
    - *DC/18/01641 – Variation on vehicular access at The White Cottage. Deadline for comment has passed, the Council has made no comment.*
  - b. *Outcomes on previous planning applications*
    - *DC/17/04687 - Barn Meadow Farm, Swan Road – construction of new pitched roof to garage and adjoining outbuilding (following removal of existing corrugated iron roof) and erection of replacement wall on north side. Granted*
    - *DC/17/05556 – Patrick Lane Farm, Mill Road, Erection of residential annexe accommodation. Granted*
9. **Finance**
  - a. *To review the Financial Statement for the month*
  - b. *To approved the Annual Governance Statement for Accounting Period 2017-2018*
  - c. *To approved the Accounting Statements 2017-2018 for Audit Submission*
  - d. *Clerks Salary & Hours*
  - e. *To agree payments as detailed:*
    - *Clerk's salary & expenses*
    - *Parish Council Logo design*
    - *Refreshments at Survey Presentation Evening*
    - *SALC Payroll*
    - *Website Training*
    - *Recorders Expenses*
    - *Dog Bin Emptying*
  - f. *To consider applications for funding as received:*
    - *Worlingworth Primary School pond – resubmission*
10. **Feedback from External Meetings & Additional Reports,**
11. **Matters to be brought to the attention of the Council**
12. **Items for July Agenda**