



**AGENDA FOR THE ANNUAL GENERAL MEETING
OF WORLINGWORTH PARISH COUNCIL
TO BE HELD AT THE COMMUNITY CENTRE
WEDNESDAY 18TH MAY 2022 at 7.30pm**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.
Members of the public are welcome at this meeting – see item 4 on agenda*

1. **Appointment of Chair & Vice-Chair**
2. **Apologies for Absence**
3. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
4. **Public Forum** *At the discretion of the Chairman, members of the public are invited to ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
5. **Updates from County & District Councillor**
6. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 20th April 2022 be signed as a correct record.*
7. **Matters arising and Action Points**
8. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) *DC/22/01963 & DC/22/01964 – Full Planning & Listed Building Consent - Erection of extension to Public House and alterations as per schedule of works within Heritage Statement (following part demolition of existing outbuilding), including part change of use to form farm shop, Swan Inn, Swan Road, IP13 7HZ*
 - ii) *DC/22/02206 – Householder Application – Installation of 3 no. first floor windows. Grangeworth, Swan Road, IP13 7HZ*
 - b. *To consider any planning applications that have been considered since agenda published.*
 - c. *Updates and outcomes on previous planning applications:*
 - i) *DC/22/01384 - Householder Application - Proposed reinstatement of 2no dormer windows and installation of 2no conservation roof lights within the attic. Halcyon House – Granted*
9. **Parish Council Activities & Projects**
 - a. *Tree Wardens Report*
 - b. *To consider appointment of Footpath Warden*
 - c. *Fence at Rear of Willow Tree Yard – update*
 - d. *Riparian Duties within the village, with particular reference to the Flagship development at Shop Street*
 - e. *Update on Queen's Platinum Jubilee Celebration plans*
 - f. *Consideration of Estimate & Plans Submitted for Road Safety Works*
 - g. *Update on Defibrillator Training Plans*
 - h. *Community Governance Review*
10. **Finance:**
 - a. *To review the Financial Statement for the month*
 - b. *To ratify Bank Signatory decision*
 - c. *To approve CIL Statement for period 2021-2022 for submission*
 - d. *To accept Internal Auditors Report*
 - e. *To approve Annual Governance Statement for Accounting Period 2021-2022*
 - f. *To approve the Accounting Statements for 2021-2022*
 - g. *To appoint Internal Auditor for 2022-2023*
 - h. *To consider applications for funding: None received*
 - i. *To agree payments as detailed on Payment Schedule*
11. **Feedback from External Meetings**

12. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

Sarah Clare, Parish Clerk

12/05/2022