



AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD REMOTELY ON ZOOM
FRIDAY 23RD APRIL 2021 AT 7.30 PM

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

To join this meeting, either as a Councillor or a member of the public, please use the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/86456592295?pwd=N3d1N3FtS3FUY2I4MjF6cVBFTjd6dz09>

Meeting ID: 864 5659 2295

Passcode: 904807

1. **Apologies for Absence**
2. **Minutes Silence as a Mark of Respect for the passing of HRH Prince Philip, Duke of Edinburgh**
3. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
4. **Updates from County & District Councillor**
5. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
6. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 17th March 2021 be signed as a correct record.*
7. **Matters arising and Action Points**
8. **Feedback from External Meetings**
 - a. *Report on meeting with Anglian Water Representative regarding recent issues with flooding and sewerage provision in the village*
9. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) *DC/21/00755 – Submission of Details (reserved matters) for Outline Planning Permission DC/17/04689 dated 02/07/2018 (as amended by NMA DC/21/01484) – Appearance, Landscaping, Layout and Scale for erection of 26 dwellings, access road and public open spaces.*
 - b. *To consider any planning applications that have been considered since agenda published.*
 - c. *Updates and outcomes on previous planning applications: None to report*
10. **Parish Council Activities & Projects**
 - a. *To consider co-option to fill vacancies on Council*
 - b. *Update on Review of Emergency Plan*
 - c. *To consider quotes for village planters and update Road Safety Audit (white-lining/roadside gates)*
 - d. *To consider whether to apply for ANPR monitoring*
 - e. *Tree Warden Report*
 - f. *Google Analytics for Website*
 - g. *Preparations for Annual Parish Meeting*
 - h. *Consideration of proposal for a way in which to commemorate the life of HRH Prince Philip*
 - i. *Consultation Response regarding Local Authority Remote Meetings: call for evidence*
 - j. *Policy Reviews:*
 - i) *Complaints Procedure*
 - ii) *Grievance Policy*
 - iii) *Performance Improvement Policy & Procedure*
 - iv) *Disciplinary Policy*

11. Finance:

- a. *To review the Financial Statement for the month*
- b. *To consider applications for funding – none received*
- c. *To agree payments as detailed on Payment Schedule*
- d. *To approve virement of £1390 from current account to reserves – earmarked into Asset Replacement Funds, being the budget line balance at end of 2020-2021 financial year.*
- e. *To approve virement of £949 from current account to reserves – earmarked into General Contingency Funds, being the budget line balance at end of 2020-2021 financial year.*

12. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

13. Staff Matters (Private Session of the Council)

Sarah Clare, Parish Clerk

16/04/2021