



AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL TO BE HELD AT THE COMMUNITY CENTRE WEDNESDAY 19th APRIL 2023 at 7.30pm

*The Council, members of the public and press may record/film/photograph
or broadcast this meeting when the public and press are not lawfully excluded.*

Members of the public are welcome at this meeting – see item 3 on agenda

1. **Apologies for Absence**
2. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
3. **Public Forum** *At the discretion of the Chairman, members of the public are invited to ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
4. **Updates from County & District Councillor**
5. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 15th March 2023 be signed as a correct record.*
6. **Matters arising and Action Points**
7. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) DC/23/00280 – Planning Application – Erection of 1 no. single storey dwelling on land formerly association with Mustard Pot Kennels. Land West of New Road, IP13 7PA
 - ii) DC/23/01583 - Application to determine if Prior Approval is required for a proposed: Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended) Schedule 2, Part 3, Class Q - Conversion of Agricultural Building/Grain Store to 2no. dwellinghouses. Location: Agricultural Building/Grain Store, Stanway Green Farm, Stanway Green
 - b. *To consider any planning applications that have been submitted since agenda published.*
 - c. *Updates and outcomes on previous planning applications:*
 - i) DC/22/06344 – Application under S73 for the Removal or Variation of a Condition following approval of DC/22/03333 dated 30/09/2022 Town and Country Planning Act 1990 (as amended) – Erection of workshop extensions to existing agricultural sales and servicing works. To Vary Condition 5 (Working Hours) as per application form. L E Tuckwell, Shop Street, IP13 7HU - Granted
8. **Parish Council Activities & Projects**
 - a. *Further Consideration of how to Manage & Report Traffic Data from Vehicle Activated Signs*
 - b. *Update on funding model for the Village Newsletter, including whether to move to a Worlingworth only focussed edition.*
 - c. *Consideration of quotes for installation of Platinum Jubilee Bench*
 - d. *Update on installation of new Noticeboard, including consideration of quotes if required and obtained*
 - e. *Update on the filling and siting of the roadside planters, including consideration of maintenance.*
 - f. *Update on Virtual Neighbourhood Watch Group*
 - g. *Final Preparations for Spring Clean*
 - h. *Final Preparations for the Kings Coronation Events*
 - i. *Policy Reviews:*
 - i) *Complaints Procedure*
 - ii) *Disciplinary Policy*
 - iii) *Grievance Policy*
9. **Finance**
 - a. *To review the Financial Statement for the month*
 - b. *To consider the need to stop cheques that have been lost/gone missing and remain uncashed.*
 - c. *To consider applications for funding: None received*
 - d. *To agree payments as detailed on Payment Schedule.*
10. **Feedback from External Meetings**
11. **Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*