

**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD ON WEDNESDAY 21st NOVEMBER 2018
IN WORLINGWORTH COMMUNITY CENTRE AT 7.30 PM**

Members of the public are welcome at this meeting

Questions, comments or representations from members of the public will be heard at the beginning of the meeting, and will be restricted to no more than 5 minutes per contribution.

- 1) **Updates from County and District Councillor and Police**
- 2) **Apologies for Absence**
- 3) **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
- 4) **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 19th September 2018 and the minutes of the Extraordinary Parish Council Meeting held on Thursday 18th October 2018 be signed as correct records.*
- 5) **Matters arising and Action Points**
- 6) **Parish Council Activities**
 - a) *To consider co-option to fill vacancies on Council*
 - b) *Posters to address dog fouling issues in village*
 - c) *Bin stickers to help address speeding issues in village*
 - d) *Walking Day Report*
 - e) *Ways to Improve Communication between the Parish Council and Parishioners*
 - f) *Meeting with Community Centre Committee*
 - g) *Calendar for 2019 – including consideration of whether to move to monthly meetings*
 - h) *Planning Committee*
 - i) *PC Whiting – Responsibility for upkeep*
 - j) *Update on Mobile Phone Mast*
- 7) **Finance:**
 - a) *To review the Financial Statement for the month*
 - b) *Actions Required from Financial Training Workshop*
 - i) *Work from home expenses*
 - ii) *Payment schedules and recording authorisations*
 - iii) *New requirements for precept setting*
 - iv) *New VAT reclaim rules*
 - c) *Budgeting – forward planning*
 - d) *To agree payments as detailed on attached payment schedule (to include):
Clerk's salary & expenses, Financial Training, Payroll Provision, Envelopes for Emergency Plan Distribution, Cost of Wreaths & Further Donation to Royal British Legion*
 - e) *To consider applications for funding as received:*
 - i) *Over 65's Christmas Party*
- 8) **Planning:**
 - a) *Planning Applications. To consider any planning applications which have been submitted since the last meeting*
 - i) *DC/18/04820 – Outline Planning Application (all matters reserved) Erection of up to 3 no. dwellings with garages and new vehicular access at Land East of Fingal Street, Worlingworth*
 - b) *Updates and outcomes on previous planning applications*
 - i) *DC/18/03823 – Creation of all-weather surface for horses within paddock at Carters Farm, Water Lane, Worlingworth, Woodbridge Suffolk IP13 7PE - Granted*
- 9) **Feedback from External Meetings & Additional Reports**
- 10) **Matters to be brought to the attention of the Council**
- 11) **Items for January Agenda**
- 12) **Jubilee Cup Award** (private session of the Council)

Sarah Clare, Parish Clerk 15/11/2018