



**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD REMOTELY ON ZOOM
WEDNESDAY 16th DECEMBER 2020 AT 7.30 PM
IF YOU WISH TO ATTEND PLEASE**

EMAIL THE CLERK worlingworthparishclerk@gmail.com FOR THE MEETING LINK

Members of the public are welcome at this meeting – see item 2 on agenda

1. **Apologies for Absence**
2. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
3. **Updates from County & District Councillor**
4. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
5. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 18th November 2020 be signed as a correct record.*
6. **Matters arising and Action Points**
7. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting*
 - i) *DC/20/04597 – Full Planning Application – Change of Use of agricultural land to residential amenity land and erection of two bay cart lodge to serve conversion (approved under DC/18/04364) at Grove Farm, Shop Street*
 - b. *To consider any planning applications that have been submitted since agenda published.*
 - c. *Updates and outcomes on previous planning applications: None to report*
8. **Parish Council Activities**
 - a. *To consider co-option to fill vacancy on Council*
 - b. *Tree Warden Report – including adoption of statement regarding landowners responsibilities to Parish Council supplied trees*
 - c. *Consideration of how to support Census 2021 within the village*
 - d. *Report on review of Emergency Plan*
 - e. *Update on consideration of Allotments within the village*
 - f. *Update on Village Welcome Packs*
 - g. *Update on Road Safety Audit*
 - h. *Calendar of meetings and events for 2021 (to financial year end 2022)*
9. **Finance:**
 - a. *To review the Financial Statement for the month*
 - b. *To consider review of Clerk's pay-scale and hours*
 - c. *Budget planning – to discuss and consider second draft of budget ready for finalisation and adoption at January meeting.*
 - d. *To consider applications for funding:*
 - i) *Worlingworth Community Centre – Projector & Screen*
 - e. *To agree payments as detailed on Payment Schedule*
10. **Feedback from External Meetings & Additional Officers' Reports**
 - a. *Quiet Lanes Meeting*
 - b. *Joint Local Plan Meeting*
11. **Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*