



# PAYMENT SCHEDULE APRIL 2021

Once payments have been authorised by two Councillors the individual bank signatories signing the cheques need to be recorded on the schedule. This may be done by initials as listed:  
SC – Sarah Clare (Clerk), BS – Brian Smallcombe (Chair),  
JP – Juliet Pierce (Vice-Chair), CG – Carol Garrett (Councillor)

Date of Cheque	Cheque No.	Signed by (1)	Signed by (2)	Details	Statutory Power	Amount
26/03/21	N/A	N/A	N/A	Direct Debit Transaction for annual renewal of ICO certificate (included just for info)	LGA 1972, s. 143	£ 35.00
23/04/21	100621			Clerk's Expenses (Due to changes of hours/payscale and HMRC reshuffling my tax codes again, I will be claiming April salary in May once I have received the payslip, as I'm not exactly sure what the amount will be!)	LGA 1972, s. 111 & 112	£ 138.95
23/04/21	100622			SALC – Membership (£364.82) Councillor training (£120)	LGA 1972, s. 143 & 111	£ 484.82
23/04/21	100623			Gipping Press – printing of Contacts Cards	LGA 1972, s. 111	£ 76.80
<b>TOTAL</b>						<b>£ 735.57</b>

Payments authorised by: ..... RICHARD QUINTON ..... Date: ..... 23/04/21 .....

(sign) ..... (print)

..... CAROL GARRETT ..... Date: ..... 23/04/21 .....

(sign) ..... (print)

AGREED REMOTELY  
VIA ZOOM