



PAYMENT SCHEDULE MARCH 2021

Once payments have been authorised by two Councillors the individual bank signatories signing the cheques need to be recorded on the schedule. This may be done by initials as listed:
 SC – Sarah Clare (Clerk), BS – Brian Smallcombe (Chair),
 JP – Juliet Pierce (Vice-Chair), CG – Carol Garrett (Councillor)

Date of Cheque	Cheque No.	Signed by (1)	Signed by (2)	Details	Amount
17/03/21	100617			Clerk's Salary (£254.60) & Expenses (£45.86)	£ 300.46
17/03/21	100618			Francis Muldoon – reimbursement for tree planting expenses	£ 38.97
17/03/21	100619			SALC – Payroll for six months (£54) Councillor training (£30)	£ 84.00
17/03/21	100620			Carol Garrett – reimbursement for Welcome Pack stationery	£ 6.99
TOTAL					£430.42

Payments authorised by: RICHARD QUINTON Date: 17/03/21
 (sign) (print)

AGREED REMOTELY
VIA ZOOM

..... JULIET PIERCE Date: 17/03/21
 (sign) (print)