

Draft Minutes – WCC 9th December 2015

1. **Attendees** R Ingate, J Hogg, C Holland, V Swallow, D Totten, J Ridgwell, P Hogg, M Reynolds, C Reynolds, B Smallcombe, A Warne, C Smith

2. **Apologies:** J Holland, M farrow, K Wilson, B Beecroft, A Harvey, V Ariss, M Kerry, T Kerry, R Gobbitt, M Graystone

3. **Minutes** from November 11th Prop: V Swallow 2nd: J Hogg

4. **Finance/Reports-Treasurer Outgoings:** B&M Sanitary products (ladies loos) £15.49, Tote £60, Moore Bros (repairs to fence) £144, MSDC (small society lotteries licence) £20, Window cleaner £30, Printing 'What's on' £100, Aaron Nobbs electrical (timer controls Heater element) £364.03, Fram DIY (wood shelf in store) £4, Bank Transfer Affinity Trust refund £142, EON Electric Account £179.58, Makro (cleaning materials) £65.09, B&M Toilet rolls £9.95 = £1134.14 **Income:** Halloween Disco (Includes £20 deposit) £25.86, Worlingworth Youth Club pat testing £3.63, Keep Fit pat testing £7.26, Library £25.10, Cash from electric meters £31, Hall Hire £311, Muppits Band night £427, Home Start pat testing £3.63 = £834.48

Donations: Southolt Townlands Trust £400, Godbold Trust £150, Mrs Bolton £30 – The committee expressed their thanks for these donations. The monies will be used in our continued work of updating the community centre.

Care taker- Could all users please ensure things are being put away and if the boost is used on the heaters it is turned off again.

Booking clerk: NTR

TOTE – 1)115 P Stanford 2) 7 S Wright 3) 113 V Kinsman

5 x £10 – 89) B Beecroft, 120) S Charlton, 82) J Fairweather, 164) H Whitbread, 135) V Warne

5. **Repairs/Maintenance –**

Hot water heating system – J Hogg has been chasing the quotes, Minter & Company have given an approximate quote which will be finalised in writing. Hudson's another quote given over phone – need to check if it includes water softener. Quote will be sent in the post. A new quote to replace broken water heater £1000 approx. Thanks to Jenny for all the time spent chasing the different companies.

New chairs- 3 chair samples 1 from Tables4sale – 2 from Alpha Furniture. The first chair (Emperor) has been at community centre for a couple of weeks and had a fairly good response – a couple of queries surrounding Fire Safety Standards. Chairs 2 & 3 from Alpha were viewed at tonights meeting.

Firstly we needed to check the Fire Regulations due to labelling and which BS standards the chairs should pass. All 3 chairs pass BS EN 1021-1 & BS EN 1021-2. But none of the chairs come with a permanent Fire label. After reading several documents online C Holland decided she would get this clarified. C Holland contacted Citizens Advice Consumer Helpline who passed the query to British Standards Institute then to FIRA and again onto Trading Standards. Trading Standards confirmed they only enforce domestic fire safety standards and FIRA would be the best people to contact.

A very helpful gentlemen at FIRA confirmed the chairs do not have to have a permanent label, and should meet the BS EN 1021-1 (cigarette) and BS EN 1021-2 (match) Fire Safety Standards. R Ingate also contacted Community Action Suffolk who confirmed our insurance would not be affected through buying these chairs as long as the committee are made aware of the fire standards and the committee do all they can in protecting the public. So with these 3 chairs at the Community Centre meeting tonight, a decision had to be made: Chair 1 retails at £12.97 + VAT, Chair 2 at £23.50 + VAT and chair 3 at £21.35. Chair 1 and Chair 2 are quite similar but from different suppliers. Chair 3 is a little wider but had a lower back and felt flimsy. All pros and cons were discussed for each chair the width, height, fabric, colour, price etc.

A Warne proposed 100 of Chair 1 (Emperor) at £12.97 + Vat each in Red fabric with Gold frame. Which was 2nd by B Smallcombe. The committee were all in favour of this proposal.

C Holland to gain a new quote. D Totten to speak with M Hicks regarding funding.

R Ingate thanked C Holland for all the time spent chasing information on fire safety.

Car park – R Ingate will be going to Askews of Wilby to collect some more planings.

6. **Events –** Muppits Band Report – 111 tickets sold, good night had by all. Thanks to Tony Richards & Adi Warne who were kept busy on the bar and also helped tidy up. R Ingate thanked C Holland and M Farrow for a successful evening.

Children's Christmas Party – 55 tickets sold, V Ariss has the food list. £200 required for entertainment.

7. **Village Events -** Queens Birthday 2016 – June 12th, Picnic and Bar open.

End of Loan party – Weekend of 10th and 11th September 2016, to celebrate the end of the loan. No football fixture for the 11th Please.

8. User groups –

Social club - NTR

Church – Thanks to J Hogg for the Christmas tree and to R Ingate for the bunting. Some Christmas cards sold, £800 made at Christmas fair.

WI - NTR

Keep Fit- NTR

Darts – New rep – Christine Smith, numbers are increasing since the introduction of Rumikub.

Youth Club – Finished for 2015, next meet on 25th January 2016. Purchase a larger box for craft supplies.

Football Club - NTR

Parish Council – Speed sign analysis being done. Reply from MSDC regarding White Cottage development, planning permission has been granted. Tree planting scheme to be funded by Parish Council.

AOB

Soft Lighting – D Totten has 2 quotes. Quinton Roger 8 lights for £889. Aaron Nobbs 10 lights for £720 + Vat. On viewing the examples of the lights A Warne proposed the Committee choose Aaron Nobbs to carry out the work. 2nd by B Smallcombe – Committee all in favour.

Car Treasure Hunt – J Ridgwell suggested the event be held on Bank Holiday Monday 30th May from 1pm. 4 stages each taking approx. 1 hour to complete. £10 per car, prize of £50 for highest score. Routes are currently being planned. Refreshments were suggested light supper in evening? Bar open? V Swallow offered to help with refreshments.

Bar Stalls – Please could they be put away for children's events? A Warne agreed to move them for Home start on 21st December.

What's on – Thanks to C Reynolds.

B Smallcombe asked for volunteers to change batteries on the speed watch signs – anyone interested should contact Brian.

Meeting dates for 2016:

13th January, 10th February, 9th March, 13th April, 11th May, 8th June, 13th July, 14th September, 12th October, 9th November, 14th December.

Meeting closed: 9pm

Agenda January 13th 2016 7.15pm

- 1) Attendees
- 2) Apologies – C Smith
- 3) Minutes from December 9th 2015
- 4) Finance/Reports, Caretaker, Booking clerk, Tote
- 5) Repairs & Maintenance – discussion on what is required from refurbishment of w/c's
- 6) Events
- 7) Village Events
- 8) User Groups – Social club, Church, WI, Keep fit, Darts, Youth club, Football Club, Parish Council

AOB: